![New England College logo]

📚 Plan Ahead

Create a pre-registration plan before registration day. You can plan out your desired schedule for the next term.

Creating a Plan

Plans you have created for this term: 1

Term: Spring 2025 Semester

You are allowed a maximum of 5 plans for this term.

➕ Create a New Plan

Under Registration, select **Plan Ahead.** This module should be used for terms with published schedules.

Select desired term to **Create a New Plan** or edit an existing plan.

Build a Pre-registration Plan

Search for courses using 'Basic' or 'Advanced' search criteria.

Click **View Sections**, then **Add** next to the desired section to add to your pre-registration plan.

If a course is not running in a selected term, "NOT OFFERED FOR TERM" will appear.

Use **View Sections** to build your pre-registration plan. Using the **Add Course** button will require a section to be selected at time of registration.

> To complete your plan, click the **Save Plan** button at the bottom of the page and name it. The Summary panel will update the *Pending* status to a *Planned* status to indicate successful updates.

Registering from a Plan

From the landing page, go to **Register for Classes** and select the term using the drop-down menu. From the **Plans** tab, you can add a single class from a plan with the **Add** button next to the section, or all classes in the plan by selecting **Add All** on the top right.

After reviewing your desired schedule for any time conflicts in the Schedule and Summary windows, click the **Submit** button in the bottom right of the **Summary** window.

Details	Hours	CRN	Schedule Type	Status	Action
CJ 2130, 1	4	121	Lecture	Errors Preventing Regis…	Remove ▾
CJ 1230, 1	4	179	Online Course	Registered	None ▾
CJ 1110, 1	4	120	Lecture	Errors Preventing Regis…	❗ Closed Section

Successful registration for courses will appear with a green *Registered* status.

If a section is full or unavailable, you will need to select a different section and click **Submit** again.